



Building Use Policy

Guiding Principles

1. In general, the building may be used by members and friends of Liberty Church for purposes that further the ministry of the church, which may include private functions such as family celebrations by members.
2. The building may also be used for weddings, seminars, conferences, and training events by individuals and groups outside the church.
3. The church will have final discretion as to who may use the building.
4. Donations may be expected to cover utilities, cleaning costs and other related expenses that might accrue to the church by allowing the facilities to be used in this way, especially from those outside the church.

Conditions

1. Activities not in keeping with generally accepted Christian moral behavior will not be allowed. If you have questions about what type of things are permissible, please contact the church. We do not wish to be legalistic, but do wish to guard the reputation of the church.
2. A responsible person approved by church leadership must be present during the event to insure the safety of all involved and the protection and proper use of the property.
3. The party using the building will be responsible to clean up after use.
4. No smoking, drugs or alcoholic beverages will be allowed.
5. The party using the building must insure that any children on the premises are properly supervised.
6. Any damages to the building or property must be paid for by the party using the premises.
7. Liberty Church will not be responsible for personal items lost, stolen or damaged on church property.
8. The party using the facilities who is not a regular attendee of Liberty Church must submit a certificate of insurance from his or her insurance company prior to the event naming Liberty New Testament Church, Inc. as an insured during the event.

Forms

1. Any person or group wishing to use the building must submit a completed *Building Use Request* form.
2. Any person or group approved to use the building must sign a *Building Use Contract* which must be countersigned by a representative from the church.